

# Student Technology Fee Justification



Please provide a description and justification why Student Technology Fee is being charged.

As of July 1, 2015 we are required to track all charges to Student Technology Fee. At the end of each year we are required to submit a report to the Board of Regents on all charges for the Fiscal Year.

Brief Description:

Justification:

Supplier: (Print) \_\_\_\_\_

Category Code: \_\_\_\_\_

Account: \_\_\_\_\_

State Contract Number: (if it applies) \_\_\_\_\_

^ EproRequest

^ PCard

^ Journal Entry Charge

Requester Name (Print) \_\_\_\_\_

Department Head Name (Print) \_\_\_\_\_

Department (Print) \_\_\_\_\_

Phone Number: \_\_\_\_\_

