

COUNCIL ON STAFF AFFAIRS
Minutes of Tuesday, June 20, 2017

1) Call to order

a) Chair Donnell Davis called the meeting to order at 9:02 AM in the University Center, Cypress Room.

2) Roll call: All representatives must sign/initial the attendance roster to be counted as present.

a) Members present: ShanTina Adams, Sue Bailey (proxy for Terence Sullivan), Denise Bogart*, Pepper Croft, Sabrina Daniels, Donnell (Creative Services), Matthew

Lee*, and

Maya Mapp*. Please send a proxy if you cannot

attend a meeting.

3) Communication with Administration

a) Dr. t1 Tc [(Bo)6.2(b)]Tj /TT1 1 Tf 3.6743 0 TD 0 Tc <0003>Tj /TT6 110.5 63 440003 Tc (member)Tj /TT1 1 Tf 2.262

- c) PepperCroft reported that as of today we have three completed nominations for Staff Excellence. She plans to reach out directly to Directors and Department Heads for additional nominations. We also have several incomplete applications which Pepper is working to have completed.
- d) Donnell Davis requested that all representatives (both current and newly elected as of May) serve on COSA Faculty Senate and/or VSU committees. He reminded all representatives that each person needs to serve on at least two committees. Donnell went through the list of committees needing representation due to vacancies and people rolling off COSA or reps requesting to come off committees. The 2017-2018 committee list was completed (see attached).

8) Staff Attendance and Participation

9) Committee Reports

- a) Policy Committee – Tiffany Soma made a motion to approve the new Bylaws document which was seconded by Terence Sullivan. This was brought up in the May 2017 meeting and copies of the old and new documents for emailed to all reps for review. There was no discussion on the motion and by a show of hands, the motion was passed unanimously.
- b) Elections – Tiffany Soma announced elections for the 2017-2018 Executive Committee officer positions.
 - 1) Chair Elect – Nominees were Tiffany Soma and Yvonne Landers. Tiffany Soma was selected to the position.
 - 2) Secretary – Nominee was Terence Sullivan. Terence Sullivan was selected to the position.
 - 3) Treasurer – Nominee was Yvonne Landers. Yvonne Landers was selected to the position.
 - 4) Parliamentarian – Nominees were Angie Gannon and Michael Smith. Michael Smith was selected to the position.
 - 5) Publicity – Nominees were Pepper Croft and Selenseia Holmes. Pepper Croft was selected to the position.
 Congratulations to all the winners!
- c) Social Recognition Committee – Brandon Mainer – No report
- d) Professional Development Committee – Pepper Croft – No report.
- e) Budget & Finance / Fundraising – Angie Gannon – No report

10) University Wide Committees

- a) Academic Honors & Scholarship – Donnell Davis – No report
- b) Academic Scheduling and Procedures – Keith Warburg – No report
- c) Athletics – Sterlin Sanders – No report
- d) Campus Safety – Shannon Zapf – No report
- e) Campus Wellness – Brandon Mainer – No report
- f) Dining Advisory – Shannon Zapf reported that Palms Dining is closed for the summer for renovations and new features including a rotisserie station, new omelet station and sushi bar. No stations are being eliminated. The Mongolian Grill will reopen in the – Steie-Dotran 010

b) Terence Sullivan asked the representatives to acknowledge the excellent leadership of Donnell Davis for this past year by applause. Thank you Donnell for a very productive year!

12) Adjournment

a) Michael Smith made a motion to adjourn the meeting which was seconded by Michal Kitchens. Donnell Davis adjourned the meeting at 10:10am.

Respectfully submitted,

Dr. Terence Sullivan, COSA Secretary