

**COUNCIL ON STAFF AFFAIRS**  
**Minutes of Tuesday, November 15, 2016**

1) **Call to order**

a) Chair-Elect Brandon Mainer called the meeting to order at 9:02 AM in the Student Union-Meeting Rm 1 A/B.

2) **Roll call:** All representatives must sign/initial the attendance roster to be counted as present.

a) Members present: Sue Bailey (Proxy-Terence Sullivan), Tim Brunt, Pepper Croft, Bob DeLong\* (Proxy-Terence Sullivan), Angelica Gannon, Selenseia Holmes, Michael Kitchens, Brandon Mainer, Sterlin Sanders, Terence Sullivan, Tiffany Soma (Michael Kitchens-Proxy), and Janet Wade. Guests were: Dr. Kelli Brown (P-3-1(.)-11E51(i)-1dhen

- c) Brandon reminded all committee chairs and reps to university wide committees that committee reports for a given month are due by that month's Executive Committee meeting to be placed on the agenda for that month's Board meeting.

9) **Staff Attendance and Participation**

- a) Brandon reminded all representatives to check which committees they are members of (both COSA and University-wide) and be sure to contact the appropriate chairpersons and to attend the meetings of those committees so COSA can get a report. Also, please ensure if you cannot attend your committee to send a proxy.

10) **Committee Reports**

- a) Policy Committee – Terence Sullivan for Tiffany Soma
  - 1) The committee met on October 25, 2016 (see attachment).
- b) –