

# THE COUNCIL ON STAFF AFFAIRS

Minutes of July 13, 2004

{Handouts mentioned are available at the COSA website.}

Chair Patrick Smith called the meeting to order at 8:30 a.m. in the Rose Room of the University Center. Members present: David Bennett, Leann Byron Butcher, Steve Fesler, Bobby Flowers, Beth Giddens, Shawn Gibbons, Mike Hamm, Inmaim Cle, Stanley Jones, Mike McKinley, Patrick Smith, Rebecca Kimbrough, Josie Stone, Shankeyo Tim Yorkey. Members absent: Ann Holland, Bob Lee, Marshall McLane, Taha Taylor, Thor Withers

## 1) Special Order Of The Day

- a) Dr. Laverne Gaskins, sexual orientation/harassment clause presentation:  
Dr Gaskins was unable to attend, but did provide an informational handout (handout 1) for everyone to review. A copy of the proposed modified statement that has already been approved by the Faculty Senate and the Student Government Association (handout 2) seconded the motion.

- b) Committee Assignments for 2004-05: The committee assignments were put on hold until the end of the meeting due to the length of time needed for this task.

## 2) Approval of the minutes of the June 15, 2004 meeting of the Council on Staff Affairs

Mike McKinley moved to approve the minutes as submitted; Josie Stone seconded the motion. The motion passed.

## 3) Treasurer's Report

The COSA budget for FY 2005 has been increased \$2603.00 due to the added expenses of postage and telecommunications. There is an \$899 retirement expense that has not yet been posted to the account. Bobby Flowers moved to approve the June Treasurer's Report (Handout 3) as submitted; Shawn Gibbons seconded. Motion passed.

## 4) Committee Reports

- a) Academic Scheduling/Procedures: Their next meeting will be in the fall.
- b)

- c) Elections: Bobby Flowers stated that the committee will be meeting later this month to work on election procedures.
- d) Faculty Senate: Their last meeting was in May, and they will not have another meeting until fall semester. Patrick Smith asked if ~~the~~ representatives had received an email copy of the May meeting minutes from David Boyd

8) Other Business: Committee Assignments

a) Benevolence Committee

This committee exists to recognize and assist members who experience a death in their immediate family. The assistance primarily consists of sending sympathy cards and flowers to the staff member, and word-of-mouth notification to other members.

Serving: Leann Boyd, Mike McKinley, Shana Yorkey, and Tim Yorkey

b) Elections Committee

Serving: Sharon Butcher, ShaGibbons, Mike McKinley, and Patrick Smith

- c) Faculty Senate Committee  
Sharon Butcher asked if COSA members could be contacted in the event that none of the three committee members could attend a meeting so that another COSA member could be selected. This procedure would ensure COSA is represented at all Faculty Senate meetings.  
Serving: Bobby Flowers, Rebecca Kimbrough, and Patrick Smith
- d) Parking Appeals Committee  
The next meeting is tomorrow, July 14<sup>th</sup> at 2:00 p.m.  
Serving: David Bennett, Bobby Flowers, Beth Giddens, Mike McKinley, and Josie Stone
- e) Policy Committee  
Serving: Steve Fesler, Mike Han, Bob Lee, Patrick Smith, and Trisha Taylor
- f) Staff Development Committee  
Serving: Sharon Butcher, Leann Boyd, Rebecca Kimbrough, and Tim Yorkey
- g) Welfare Committee